

SECONDARY EDUCATION & EXTRACURRICULAR DEVELOPMENT (**SEED**)

~ **SEED** will provide students with the tools to succeed in high school and get on the right track to college admissions success! ~

SERVICE	DESCRIPTION
I. INTRODUCTORY CONSULTATION	The consultation call will introduce the 9th or 10th grade students to their assigned Write Track Expert where they will discuss SEED and review the timeline.
II. SEED QUESTIONNAIRE	Student will fill out the SEED Questionnaire in detail and share it with the Admissions Expert. The Expert will review and go over each question with the student over a recorded call to understand the student's goals and profile. This will lay the groundwork for the Strengths Weaknesses Opportunities Threats assessment (SWOT) and mentorship in terms of developing and improving the student's academic, extracurricular, and personal profile.
III. SWOT ASSESSMENT	Admissions Expert will undertake an in-depth SWOT assessment of the student to better assess their profile. <i>Students are encouraged to also take the CliftonStrength Test to further help the Admissions Expert to understand and provide informed guidance on the student's passions and career goals. At the end of the assessments, the Admissions Expert will produce a summary report that provides direction and recommendations to support the SEED process.</i>
IV. CV PRODUCTION/ REVIEW	The Admissions Expert will help create a comprehensive CV using the questionnaire and counseling calls. The CV can be used for internships, applications, and to keep track of student's progress.
V. GUIDANCE AND PLAN OF ACTION	<p>The Admissions Expert will provide up to 3 consultation calls (video is optional) over a three month period. The goal is to outline an academic and extracurricular plan of action for the student early-on in their secondary education to prepare them for success in the final year of studies before applying to universities.</p> <p>A timeline of the calls will be scheduled in advance between the student and Admissions Expert, and an agenda will be created in advance of each call to maximize productivity and impact. Admissions Experts will be available through email throughout the term of SEED.</p> <p>SEED Comprehensive Consultation Calls can include:</p> <p><u>Academic Strategy:</u></p> <ul style="list-style-type: none"> • Providing reading recommendations • Helping select classes and course curriculum

	<ul style="list-style-type: none"> • Creating standardized testing plan <p><u>Profile Development:</u></p> <ul style="list-style-type: none"> • Developing interest/talents to standout • Strategizing for leadership development • Planning activities (academic year/gap year) • Preparing and applying for summer activities • Optimizing profile for applications/recommendations/interviews
<p>VI. SEED REPORT</p>	<p>At the end of the SEED term (up three months), the Admissions Expert will provide a detailed SEED Report. This Final report will summarize the plan of action for the student in terms of next steps during their secondary education track.</p>

GENERAL TERMS OF SERVICE

SEED is a comprehensive set of services that work together, not individually, to allow Write Track to effectively guide, mentor, and coach the student to be the best high school college candidate possible!

SEED is available for 10th graders. For 11th graders (penultimate year of secondary studies) Write Track Admissions offers **COMPASS** (College Orientation & Mentorship Pre-Application Services) and for rising 12th graders (final year of secondary education), we offer **CAPP** (College Application Preparation Process).

Please contact Write Track Admissions for costs for each academic year, service information, and the transition between the different services.